The Harrison Hills City Board of Education met in regular session on September 26, 2019 at the administrative office in Cadiz, OH. The following members were present: Mrs. Kenny, Mrs. Mattern and Mr. Watson. Mr. Allen and Mr. Madzia were absent.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

**Approval of Minutes**

Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the minutes of August 29, 2019. On roll call vote: Mr. Allen, absent; Mr. Madzia, absent; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Acceptance of Agenda and Addendum**

Mrs. Kenny said prior to taking action the following names needed removed under personnel: Tina Carson and Morgan Carter. Mr. Watson then made a motion, seconded by Mrs. Mattern, to approve the agenda and addendum with the names removed. On roll call vote: Mr. Madzia, absent; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, absent. The president declared the motion approved.

**Treasurer’s Report**

Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following treasurer’s report:

Financial: The financial report for the month of August, 2019 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of September, 2019 including the following then and now certifications:

Page Vendor Invoice Amount

7 Kimble Recycling 7791455 $ 5,817.00

33 CDW Government LLC SSL2826 $15,016.56

53 Works International 11272 $10,408.00

59 AEP 78438291-08 $ 3,280.66

Advances/Transfers:

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Amount | From | To |
| ADVANCE TO CLOSE AUG19 | $ 6,616.75 | 001 | 439-9920 |
| ADVANCE TO CLOSE AUG19 | $ 10,897.13 | 001 | 516-9920 |
| ADVANCE TO CLOSE AUG19 | $ 13,128.59 | 001 | 572-9920 |
|  |  |  |  |
| Repay Advance from August | $ 13,128.59 | 572-9920 | 001 |
| Repay Advance from August | $ 10,897.13 | 516-9920 | 001 |
| Repay Advance from August | $ 6,616.75 | 439-9920 | 001 |
|  |  |  |  |
|  |  | From | To |
| TRANSFER TO ATHLETICS | $ 4,000.00 | 001 | 300-911A |
| TRANSFER TO SET ASIDE | $ 272,008.88 | 001 | 001-9903 |

On roll call vote: Mrs. Mattern, yes; Mr. Watson, abstain on anything for Belmont Harrison Juvenile and yes to all others; Mrs. Kenny, yes; Mr. Allen, absent; Mr. Madzia, absent. The president declared the motion approved.

**Visitors**

The following is a list of those visitors that signed in: Kelly Howes and Dee Dee Mizer.

**Superintendent’s Report/Correspondence**

* The Business Advisory Council Meeting Agenda is at the stations. The council is working on the last action step and are wanting to have a Business Community Social
* Congratulations to the Golf team for placing 2nd in Districts and moving on.
* This week was See Something Say Something Campaign in the High School Elementary.
* On October 24 OFCC will be having their board meeting here at 11:00. There will be approximately 30 people here and it is open to the public.
* St. Clairsville Schools is touring our facility right now with SHP.
* The latch key program has everything submitted and we are just waiting on our inspection to be done.

**Executive Session**

Mr. Watson made the motion, seconded by Mrs. Kenny, that the board adjourn into executive session at 7:12 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Watson , yes; Mrs. Kenny, yes; Mr. Allen, absent; Mr. Madzia, absent; Mrs. Mattern, yes. The president declared the motion approved. The president reconvened the meeting at 8:30 pm.

**Personnel**

Upon the superintendent’s recommendation, Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the following:

Latch Key Director: Approve Tina Coffman as the Director of the Latch Key Program effective upon state approval of program.

Substitutes: Approve the substitutes for the 2019-2020 school year.

Jessica Kelley Custodian, Secretary

Paul Giffin Teacher/Tutor

Abigail Kaiser Teacher/Tutor

Debbie Dixon Cafeteria/Educational Aide (Pending BFBI & licensure)

Regina Williams Cafeteria

Chirs Winesdoeffer Teacher/Tutor

Bruce Stiles Teacher/Tutor

Matt Gladman Teacher/Tutor (Pending BFBI & certification)

Supplementals: Approve the supplementals for the 2019-2020 school year:

Kaitlin Ellzy Co-Freshman Girls Basketball (pending BFBI)

Kara Dunfee Co-Freshman Girls Basketball (pending BFBI)

Jim Little Basketball Reserve Boys

Chad Figurski Basketball Freshman Boys

Mike Valesko Baseball Varsity

Darin Young Softball Varsity

Ian White Football Freshman Assistant (Pending BFBI)

Anthony Hayes Wrestling Reserve

Karli Ray Sr. OMUN Advisor

Christine Foreman Cross Country Assistant

Morgan Carter Co-8th Grade Girls Basketball

Hannah Warrington Co-8th Grade Girls Basketball

Rae Ann Sowers 7th Grade Girls Basketball

Addl Duties: Assign the additional duties for the 2019-2020 school year.

Donnie Madzia Basketball Varsity Assistant Boys

Volunteers: Approve the following supplemental volunteers for the 2019-2020 school year:

Kenneth Skinner Jr. High Girls Basketball

Clay Crosier Wrestling Varsity

Resignation: Approve the resignation of Donna Bowman effective 09/16/2019.

Resignation: Accept the resignation from Stephanie McKinney for OVLA Math 4-6; OVLA Science 4-6; OVLA Language Arts/English 4-6 for the 2019-2020 school year.

On roll call vote: Mrs. Kenny, yes; Mr. Allen, absent; Mr. Madzia, absent; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

**Business & Operation**

Upon the superintendent’s recommendation, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following:

Puskarich Board: Approve Sheila Koch and Verna Rensi for a renewal of their terms on the Puskarich Public Library through December 31, 2024.

Adult Support: Approve the following adult support groups to be included with the district’s liability policy:

Harrison Central Softball Parents

HC Football Parents Club

Extended Days: Approve the payment of 17 additional extended days to Morgan Knight for the 2018-2019 school year at his daily rate for that school year.

VLA: Approve a participation agreement with Jefferson County Educational Service Center Virtual Classroom (VLA) for the 2019-2020 school year.

Perm Approp: Approve the adjustments to the temporary appropriations and adopt as the FY20 Permanent Appropriations.

|  |  |  |
| --- | --- | --- |
| Bldg Proj | 002 | $ 1,409,112.50 |
| New Schools | 003-9099 | $ (19.05) |
| Local Share Bldg Fund | 004 | $ 213,141.27 |
| Lunchroom | 006 | $ (153,650.00) |
| Barr | 008 | $ (15,000.00) |
| Uniform School Supply | 009 | $ 147.18 |
| Local Share Bldg Proj | 010 | $ 772,970.88 |
| Resident Educator | 014 | $ 11.47 |
| Principal | 018 | $ (15,000.00) |
| Unclaimed Monies | 022 | $ 1,159.09 |
| FCFC | 022 | $ (3,950.00) |
| Help Me Grow | 022 | $ (45,038.37) |
| Classroom Asst. | 034 | $ 300,000.00 |
| Captital Improvement | 070 | $ 154,595.63 |
| Preschool | 439 | $ (52,000.00) |
| Student Wellness & Success | 467 | $ 484,117.00 |
| Title VI-B | 516 | $ 4,894.78 |
| Title I | 572 | $ (71,036.71) |
| Preschool | 587 | $ 4,665.97 |
| Title II A | 590 | $ (42,423.95) |
| Misc Federal Grants | 599 | $ 7,440.58 |

OSBA Del/Alter: Appoint Mr. Allen to serve as an official delegate and Mrs. Mattern as an alternate (with power to vote) to the OSBA Annual Business Meeting which is conducted in conjunction with OSBA Capital Conference in November being held in Columbus.

On roll call vote: Mr. Allen, absent; Mr. Madzia, absent; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

**Students**

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the following:

Open Enroll: Accept applications for Interdistrict students and Intradistrict students and approve their attendance under the district’s open enrollment program for the 2019-2020 school year.

Rowan Barnes Grade PK from Carrollton

Daphne Goffoli Grade PK from Indian Creek

Cannon Howes Grade PK from Buckeye Local

Spencer Miller Grade PK from Indian Creek

FFA Trips: Approve the requests from Morgan Knight, FFA Advisor, to take the following FFA trips for the 2019-2020 school year.  Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations.  All trips are overnight stays, sufficient chaperones with BFBI approval are to be provided, and all school rules and regulations are expected to be followed.

* The National FFA Convention in Indianapolis, Indiana October 30-November 2, 2019
* National Farm Machinery Show in Louisville, KY February 12-15, 2020
* 212 Made for Excellence Conference at Union Local High School February 22-23, 2020.
* State FFA Convention in Columbus, OH. April 30-May 1, 2020.

On roll call vote: Mr. Madzia, absent; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, absent. The president declared the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board approve the following:

Huskies Sports Foundation..........HC Cafeteria October 16, 2019….(7:00 p.m. -9:00 p.m.)……Meeting ………. NRC; however, a rental fee will be charged if needed.

HC Football Parents ……………HC Cafeteria & Auditorium November 17, 2019 (2:00 p.m.-8:00 p.m.) ……………Football Banquet……NRC; however, a rental fee will be charged if needed.

D & J Sales & Service ……......HC Auditorium December 14, 2019 ….(7:30 a.m. -12:00 a.m.)……………. NRC; however, a rental fee will be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, absent; Mr. Madzia, absent. The president declared the motion approved.

**Items presented by Board Members**

Mrs. Kenny shared she had thank-you notes for the board from Kelly Turner and Nutrition Group.

**Adjourn**

Mr. Watson made the motion, seconded by Mrs. Mattern, that the regular meeting of the board of education be adjourned. On roll call vote: Mrs. Watson, yes; Mrs. Kenny, yes; Mr. Allen, absent; Mr. Madzia, absent; Mrs. Mattern, yes. The president declared the meeting adjourned.

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Approve Attest